



## 2024 COACH STATUS PROGRAM SPECIFICATIONS

Effective January 1st, 2023, **Licensed Coach Status** is mandatory at all EC sanctioned events.

### Coach Status Program Requirement Deadline

Initial Application: **90-day**

Renewal Application: **60-day** prior to Coach Status expiry date

\*Coach Status renewed after the current term's expiry date will result in **Coach Status interruption**.

### REGISTERED COACH STATUS PROGRAM

\*Certification **NOT** required, only voluntary

- Candidate must be **16 years of age** or older
- PTSO membership & EC Sport License must be current
- \$80.00** Registered Coach Status Fee & Enrollment via [MyEC](#)

### SAFE SPORT REQUIREMENTS

- Concussion Education (1 of 2)**
  1. Equestrian Canada: Concussion Awareness **OR**
  2. NCCP Making Headway in Sport (Multisport)
- Training to Address Maltreatment in Sport (1 of 3)**
  1. Fostering Healthy Equestrian Environments **OR**
  2. Coaching Association of Canada Safe Sport Training **OR**
  3. Respect in Sport for Activity Leaders
    - \*Mandatory for Saskatchewan and Manitoba members.

- Standard First Aid CPR Level C**

\*Certification must be from a Canadian provider, recognized by Occupational Health & Safety standards in your province of residence. Due to a recent partnership with St. John's Ambulance, a company code is available to receive a preferred rate

**Québec ONLY:** [CNESST Cardio-Secours/DEA/SA 1.5H course \(A+\) 16 hours](#)



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### SCREENING REQUIREMENTS

***Equestrian Canada Online Screening Disclosure Form via the ECampus***

\*In the last 10 years, if you have lived outside of Canada for more than 6 consecutive months, international screening is required. An initial processing fee of \$50 will apply which includes one (1) country. A \$50 fee will apply for each additional country declared.

\*\*Please note, legislation in certain countries may require the candidate to obtain a police certificate or a certificate of good conduct from the appropriate authorities within the country (ies) of residence. Additional costs are incurred by the candidate for fees required by the Country for International screening. Sterling will be initiated by EC once the certificates have been submitted.

***Canadian Criminal Record Check (CCRC)/Enhanced Police Information Check (EPIC)***

\*No additional charge if completed via Sterling BackCheck in ECampus.

**NEW REQUIREMENT 2023** : A **Level 2** verification (**EPIC or equivalent**) is required. Must include results from the RCMP National Repository database and includes Local Indices.

\*\*CCRC/EPIC and international screening are not required if you are under 18 years of age. Must submit one letter of Character Reference Forms in lieu.

***Vulnerable Sector Search (VSS) OR Vulnerable Sector Search Acknowledgment (VSSA) Form***

\*Date of birth will determine which requirement is to be completed. If you are born after February 28, 1986, you are not required to complete a Vulnerable Sector Search. You will need to submit a Vulnerable Sector Search Acknowledgment (VSSA Form)

***Two (2) Equestrian Canada Letter of Reference Form***

### INSURANCE REQUIREMENTS

***EC Certificate of Insurance***

\*Due to recent partnership with Henry Equestrian, preferred rates are available.



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### Minimum Required Coverages:

- o \$2,000,000 Commercial General Liability
- o \$100,000 Professional Liability Insurance
- o Equestrian Canada (EC) and your Provincial/Territorial Equestrian Association (PTSO) must be named as additional insured **AND**
- o Waiver of subrogation in favor of EC and your PTSO

- Waiver of Insurance and Acknowledgment of Risks Form with an EC Certificate of Insurance from your employer.***

\*Applicable if you are insured/employed by a facility. An EC Certificate of Insurance is required from the applicable party.

### LICENSED COACH STATUS PROGRAM

\*Certification/Verified Expertise **REQUIRED**

- Candidate must be **18 years of age** or older
- PTSO membership & EC Sport License must be current
- \$200.00** Licensed Coach Status Fee & Enrollment via [MyEC](#)
  - \*EC/NCCP certified coaches receive a 15% discount (**\$170.00**)
  - \*\*Mid-Term Upgrade Fee: **NCCP Certified** \$120
- Complete Safe Sport, Screening and Insurance requirements as described above
- COACH CERTIFICATION/VERIFIED EXPERTISE (1 of 4)**

Candidates must have recognized credentials in **one (1)** of the following categories:

1. [National Coaching Certification Program \(NCCP\)](#)
2. [EC Recognized Non-NCCP Certification](#)
3. [Post Secondary Education](#)
4. [Certification Exemption Request \(CER\)](#): outlines a candidate's coaching abilities and qualifications based on experience, knowledge and training acquired through alternative mean. The CER is a subsequent application within the Licensed Coach Status program.

- \*Coaches must have a minimum of **20 years** experience in a leadership capacity.
- \*\*Two (2) Equestrian Canada Letter of Reference forms required to support a CER application.
- \*\*\*A non-refundable **\$200** fee applies. One-time fee for successful candidates.